



# SALFORD PRIORS PARISH COUNCIL

(Warwickshire)

[www.salfordpriors.gov.uk](http://www.salfordpriors.gov.uk)

Chairman: Cllr. K.A.James Tel. No. 01789 772338

Clerk: Mr. M.J.Philpott, 29 Ebsdorf Close, Bidford on Avon,  
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To all Members of the Council

10<sup>th</sup>. December 2008

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 17<sup>th</sup>. December 2008 at 7.30pm. for the purpose of transacting the following business only. Councillors are requested to bring with them the papers previously circulated on the **Stratford-on-Avon District Local Development Framework – Draft Core Strategy**, and the **Codes of Conduct for local authority members and employees**.

Michael Philpott  
Clerk to the Council

## MEETING AGENDA

### 1. Apologies for absence

To consider the acceptance of apologies for absence.

### 2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

### 3. Open Forum

This is now the time for members of the public to raise matters of concern or matters which they wish members of the Council to be aware of. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.1 **Have your say:** Open forum for the under 18s.

3.2 **Public Participation** Members of the public are invited to raise any matters of concern (10 mins.)

3.3 **Ward Members reports** (a) County Council – Cllr. P Barnes (5 min. max.); (b) District Council – Cllrs. K.A.James, B.W.Slaughter, and D.P.F.Pemberton. (5 min. max.)

### 4. Minutes

To consider the wording and to approve the Minutes of the Ordinary Meeting held on Wednesday 19<sup>th</sup>. November 2008 at 7.30pm at The Memorial Hall, Salford Priors.

**5. Matters arising from the Minutes**

**5.1 Clerk's report for consideration by Council** (*Clerk's Report enclosed*)

- 5.1.1 Speed limits for C216 and B4088
- 5.1.2 Progress on drainage works
- 5.1.3 Post office complaints
- 5.1.4 Housing needs
- 5.1.5 Quality status
- 5.1.6 Lighting in Playing Field
- 5.1.7 Allianz Insurance regarding legal costs arising from Code of Conduct.

**6. Main Items** (*Blue papers*)

- 6.1 Freedom of Information Act, New Model Publication Scheme.
- 6.2 Code of Conduct, Members and Employees (*papers circulated previously*).

**7. Consideration of Reports** (*Pink papers*)

**7.1 Amenity, Environment and Highways, and TOPS**

- 7.1.1 Contracts, maintenance and repairs, allotments, lighting, highways, and TOPS.
- 7.1.2 Play equipment inspections
- 7.1.3 New flower display contract (*Report attached*)

**7.2 Communications**

- 7.2.1 Newsletter
- 7.2.2 Website
- 7.2.3 E-mail newsletter

**7.3 Rights of Way**

- 7.3.1 Report from P3 Co-ordinator.

**7.4 Planning**

**7.4.1 Planning general**

- 7.4.1.1 SDC Draft Development Plan (*papers circulated previously*).

**7.4.2 New Applications for Council's consideration**

None received.

**7.4.3 Decisions**

- 7.4.3.1 08/02547/AGNOT The Coach House, Iron Cross, - Agricultural Building, for Mrs Penzer.

**No objection raised subject to the building not being used by livestock**

- 7.4.3.2 08/02360/FUL 6 Fern Close Cottages, Rushford, Evesham, WR11 8SL for Single storey side extension with pitched roof for Mr & Mrs K Harrison.

**Planning permission granted subject to conditions**

- 7.4.3.3 07/02358/FUL Lodge, Pitchill, WR11 8SN, for knock down existing dwelling and replace with a new detached dwelling for Park Farm Homes Ltd.

**Planning permission refused**

- 7.5 **Staffing** – Calendar note for appraisal to be undertaken in February.

## **8. Matters raised by Councillors**

8.1 Cllr. J R Stedman – format of Minutes and Agendas

## **9. Consideration of Correspondence Received** (*Cream papers*)

9.1 Salford Priors Fete Committee re. Fete 2009.

9.2 Dr Roberts re. Perkins Foundation.

9.3 SDC, Appointment of Parish Council Representatives to Standards and Ethics Committee.

9.4 Local Councils Update, Issue 110, December 2008

9.5 Citizens Advice Bureau invitation.

## **10. To Table**

10.1 Decorum standards and ethics issue 6 November 2008.

10.2 Landscape and Amenity product update November/December 2008

## **11. Finance**

11.1 To consider and approve the payments and transfers listed in Appendix A. (*Supporting information in respect of expenditure enclosed*)

11.2 Internal auditor.

11.3 Report from Finance working group meeting regarding the Precept

11.4 Changes to Bank Accounts

## **12. Date of Next Meeting**

Ordinary Meeting of Parish Council on Wednesday 14<sup>th</sup>. January at 7.30pm at The Memorial Hall, Salford Priors.

## **13. Closure of meeting**

## **APPENDIX A**

### **11 Finance**

#### **11.1 Income transactions for approval**

<b>Tn. No.</b>	<b>Cheque</b>	<b>Gross</b>	<b>Vat</b>	<b>Net</b>	<b>Details</b>
6383		700.00	0.00	700.00	Insurance payment
6384		111.11	0.00	111.11	Bank Interest, No.1 a/c
6385		40.04	0.00	40.04	Bank Interest, No. 2 a/c
6386		0.52	0.00	0.52	Bank Interest, No. 3 a/c
		25.00	0.00	25.00	Perkins Foundation payment
<b>Totals</b>		<b>£876.67</b>	<b>£0.00</b>	<b>£876.67</b>	

### 11.3 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8347	dd	18.99	2.83	16.16	Plusnet Broadband connection
8348	102072	334.88	49.88	285.00	Limebridge Rural Services
8349	102073	587.50	87.50	500.00	UK192
8350	102074	621.84	0.00	621.84	Clerk's salary payment
8351	102075	38.08	0.00	38.08	Clerk's expenses
8352	102076	82.73	10.79	71.94	Staples
8353	102077	64.14	0.00	64.14	NI Payment
<b>Total</b>		<b>£1748.16</b>	<b>£151.00</b>	<b>£1597.16</b>	

Authorisation for payment was proposed by .....,seconded by ....., and carried. Cheques were signed by ..... and .....

### 11.4 Transfers for approval

To transfer £2500.00 from No.1 account to Community account. Authorisation for transfer of funds was proposed by .....,seconded by ..... and carried

### 11.5 Account Balances at 09.12.08

<b>Community a/c</b>	<b>£296.15</b>
<b>No.1 a/c</b>	<b>£23898.78</b>
<b>No.2 a/c</b>	<b>£8506.29</b>
<b>No.3 a/c</b>	<b>£138.59</b>